



**Inclusion:**  
 Creating Spaces of Belonging into the Future  
 5 - 7 February 2019  
 Alphacrucis College  
 30 Cowper Street  
 Parramatta, NSW 2150



## CONFERENCE REGISTRATION FORM

<b>TAX INVOICE ABN:</b>	<b>Date:</b>
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<p><b>This form enables you to:</b></p> <ul style="list-style-type: none"> <li>✓ register to attend the L'Arche Australia Conference 2019</li> <li>✓ pay for the conference either by cheque, EFT or credit card</li> </ul> <p><b>Please complete and return this form along with payment to:</b>          L'Arche Australia Conference 2019:          PO Box 613, Rosny Park TAS 7018          Phone: +61 3 6238 4341          Email: leader@larche.org.au</p>	<p style="text-align: center;"><i>Important notes</i></p> <ul style="list-style-type: none"> <li>✓ All prices quoted are in Australian Dollars (AUD) and inclusive of Goods and Services Tax (GST).</li> <li>✓ By completing this registration form you have read, understood and agreed to the cancellation policies and the privacy statement as stated on this form and the website.</li> <li>✓ Please send all pages to conference office.</li> <li>✓ Please keep a photocopy for your record.</li> <li>✓ One form per person.</li> </ul>
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### Contact details

<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Prof. <input type="checkbox"/> Rev.		Other (please specify)	
Last name	First name		
Organisation			
Position			
Address			
Suburb/Town			
State	Country	Postcode	
Work phone (   )	Work fax (   )	Mobile	
Email			

Specific Requirement
Please list any special requirements <input type="checkbox"/> Wheelchair access <input type="checkbox"/> Other please specify:

**Dietary requirements :** Please note if you have selected Halal you will be provided with a vegetarian meal. If you require alternative meal please contact leader@larche.org.au

Delegate
<input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan <input type="checkbox"/> Gluten free <input type="checkbox"/> Halal <input type="checkbox"/> Allergy to nuts <input type="checkbox"/> Lactose Intolerant <input type="checkbox"/> No Beef <input type="checkbox"/> No Seafood Other please specify

### Conference registration

Registration fee is per person and includes attendance to the conference, morning tea, and lunch, afternoon tea, Welcome Reception, and conference materials.

Registration type	Early bird rate (up to 31 December 2018)	Standard rate (after 1 January 2019)
Full Registration	<input type="checkbox"/> \$225.00	<input type="checkbox"/> \$280.00
Single Day <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday	<input type="checkbox"/> \$140.00 per day	



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## Payment Details

PLEASE CHECK ONE OF THE BOXES BELOW FOR THE METHOD OF PAYMENT

**BY CHEQUE:** Cheque made payable to L'Arche Australia and sent to PO Box 613, Rosny Park, TAS 7018

**BY DIRECT DEBIT:** Account Name: L'Arche Australia. BSB 062-902      Account 290200903419 Please your name as Reference

**BY CREDIT CARD**

Please circle                                      **MASTERCARD**                                      **VISA**

Card Number \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature: \_\_\_\_\_ CVC Code (last 3 digits on reverse side of the card) \_\_\_\_\_

## REGISTRATION CONDITIONS

### Registration:

**Cancellation Statement:** cancellations received in writing at the conference office by 31 December 2018 will be accepted and all fees refunded less an administrative fee of AUD \$50. Cancellations received after this date cannot be accepted and will not be refunded.

Transfer of registration: transfer of your registration to another person is acceptable. The full name and details of the person that will replace you must be advised in writing to the conference office prior to the conference. Non-attendance: No refunds will be made for non-attendance at the conference.

### NOTES

1. To qualify for early bird registration, registration fees must be received by 31 December 2018. Registration fees are based on date of payment receipt, not the date of receipt of registration form.

## Privacy statement

L'Arche Australia Conference 2019 (the conference) is bound by and committed to supporting the National Privacy Principles (NPPs) set out in the Privacy Amendment (Private Sector) Act 2000.

### Use of personal information

L'Arche Australia will collect and store information you provide in this registration form for the purposes of enabling us to:

- register your attendance at the conference;
- assist with administrative and planning purposes;
- plan and develop conferences and other events in the future;
- facilitate your requirements in relation to the conference; and
- allow for the compilation and analysis of statistics relevant to the conference.

The information that you provide in the registration form and information provided at any other time during the conference, including without limitation any feedback obtained during the conference, will be used by the conference organiser to offer, provide and continue to improve its conferences and other services.

### Conference delegate list

The conference will produce a delegate list of all delegates for supply to all registered attendees at the conference. The delegates list will contain delegate's name, affiliation and location (state or country) only. Registrants may withhold consent for inclusion of their details in this publication by contacting the conference office by 15 January 2019.

### Disclosure of personal information to third parties

The conference organiser may disclose some of the information that is collected in the registration form such as your name, organisation and its location and your email address to the conference venue for the purpose of completing their attendance registrars.

The conference will not otherwise, without your consent, use or disclose your personal information for any purpose unless it would reasonably be expected that such purpose is related to the offer, provision and improvement of the conference or where such purpose is permitted or required by law. Registrants may withhold consent for disclosure of their contact details to sponsors by contacting the conference office by 15 January 2019.

I have read and understood the terms & conditions.

Signature: \_\_\_\_\_